

**Suffolk County Land Bank Program  
Suffolk County Department of Economic Development and Planning  
Division of Planning and Environment  
H. Lee Dennison Building – 4<sup>th</sup> Floor  
Hauppauge, NY 11788-0099**

September 20, 2013 at 10:00 a.m.

Meeting Minutes

Time: 10:02 a.m.

PRESENT:

**Board of Directors:**

Hon. Tom Cilmi, Suffolk County Legislator

Hon. DuWayne Gregory, Suffolk County Legislator

Andrea Lohneiss, LI Regional Director, Empire State Development Corp.

Joanne Minieri, Deputy County Executive and Commissioner of Dept. of Economic Development  
and Planning

Jill Rosen-Nikoloff, Suffolk County Real Estate Director

**Guests:**

Mike Rosato, Kings Park

Seth Squicciarino, Leg. Kara Hahn's office

Andre Bermudez, Economic Development and Planning

**Staff Present:**

Sarah Lansdale, Director of Planning

Thomas Kelly, Senior Project Manager, Dept. of Economic Development and Planning

Robert Braun, Esq., Counsel to the Land Bank, County Attorney's office

Colleen Badolato - Secretarial Asst.

**Absent:**

Hon. Steve Bellone, County Executive

Hon. Anna Throne-Holst, Supervisor

***CALL TO ORDER***

The Land Bank Board meeting was called to order by Joanne Minieri, Vice Chair, at approximately 10:00 a.m. and attendance was taken. There was a quorum.

***PUBLIC PORTION***

***OLD BUSINESS***

***NEW BUSINESS***

- **Review and Approval of Minutes** - June 4, 2013 Meeting  
Joanne Minieri made motion to approve. Jill RNT seconded. Minutes approved.
- **Actions Taken**
  - Logo established for Landbank
  - Notification letters were sent out early July by the Landbank and SC Treasurer's Office.

- Shared list with EPA for Grant Opportunities
  - Informed by EPA of 100% grant to fund Phase I and II environmental assessments and testing for 4 top priority delinquent parcels - Sept. 2013 start date
- **Impact of Notification**
    - 41 parcels out of original 133 parcels (31%) in workout arrangements w/Cty. Treasurer totaling \$4.31MM
  - **Revised Inventory**
    - 67 parcels available for Landbank - 38 (Non Superfund), 29 (Superfund)
    - 25 remaining parcels are either in lien period, EDP review or other which are in bankruptcy/foreclosure
  - **Grants**
    - NYS Attorney General - Community Revitalization Initiative (CRI) \$20MM made available for landbanks.- application being submitted today requesting **\$1.2MM funding** (28 parcels identified from eligible list for this funding).
    - ESD CFA request through NYSEDA for \$320K - Aug 2013
    - BOA request for \$250K - Q1
  - **Next Steps/Timeline**
    - Review findings of EPA top four sites (Phase I and II) - begins Sept. 2013
    - Feedback of NYS AG Grant - Oct. 2013
    - Review and prioritize additional properties for Phase I and Phase II site assessments. - Q4
    - Review Legal process.
    - Initiate development of Superfund Site Action Plan - Q4 - to assess how we are going to move these sites forward.
  - **Review and Approve Privacy Policy**
    - Adopt wording of sample Privacy Policy and amplify the wording at a later date
    - "Private Information" - How do we define it? What information can we divulge or not?
    - Privacy Policy wording approved by all.
  - There was a discussion regarding sites in workout phase. Should Health Dept. be notified of any contamination on these properties?
  - Contamination not verified on these sites, with exception of Superfund sites.
  - Joanne Minieri proposed that work-outs be monitored for any contamination
  - Leg. Cilmi suggested that Health Dept. be notified of the 41 properties in tax work-out phase.
  - Properties would either go to Real Estate or Landbank.
  - Brownfield Working Group - Economic Dev., Real Estate, Health, Planning, and Treasurer.

#### **ADJOURNMENT**

The meeting was adjourned at 10:37 a.m.

*Next meeting of the Land Bank Board is Friday, December 13, 2013. Time to be determined.*