PRESENT:

**Board of Directors:**
- Hon. Tom Cilmi, Suffolk County Legislator
- Hon. DuWayne Gregory, Suffolk County Legislator
- Andrea Lohneiss, LI Regional Director, Empire State Development Corp.
- Joanne Minieri, Deputy County Executive and Commissioner of Dept. of Economic Development and Planning
- Jill Rosen-Nikoloff, Suffolk County Real Estate Director

**Guests:**
- Mike Rosato, Kings Park
- Seth Squicciarino, Leg. Kara Hahn's office
- Andre Bermudez, Economic Development and Planning

**Staff Present:**
- Sarah Lansdale, Director of Planning
- Thomas Kelly, Senior Project Manager, Dept. of Economic Development and Planning
- Robert Braun, Esq., Counsel to the Land Bank, County Attorney's office
- Colleen Badolato - Secretarial Asst.

**Absent:**
- Hon. Steve Bellone, County Executive
- Hon. Anna Throne-Holst, Supervisor

**CALL TO ORDER**

The Land Bank Board meeting was called to order by Joanne Minieri, Vice Chair, at approximately 10:00 a.m. and attendance was taken. There was a quorum.

**PUBLIC PORTION**

**OLD BUSINESS**

**NEW BUSINESS**

- **Review and Approval of Minutes** - June 4, 2013 Meeting
  Joanne Minieri made motion to approve. Jill RNT seconded. Minutes approved.

- **Actions Taken**
  - Logo established for Landbank
  - Notification letters were sent out early July by the Landbank and SC Treasurer's Office.
- Shared list with EPA for Grant Opportunities
- Informed by EPA of 100% grant to fund Phase I and II environmental assessments and testing for 4 top priority delinquent parcels - Sept. 2013 start date

**Impact of Notification**
- 41 parcels out of original 133 parcels (31%) in workout arrangements w/Cty. Treasurer totaling $4.31MM

**Revised Inventory**
- 67 parcels available for Landbank - 38 (Non Superfund), 29 (Superfund)
- 25 remaining parcels are either in lien period, EDP review or other which are in bankruptcy/foreclosure

**Grants**
- NYS Attorney General - Community Revitalization Initiative (CRI) $20MM made available for landbanks - application being submitted today requesting **$1.2MM funding** (28 parcels identified from eligible list for this funding).
- ESD CFA request through NYSERDA for $320K - Aug 2013
- BOA request for $250K - Q1

**Next Steps/Timeline**
- Review findings of EPA top four sites (Phase I and II) - begins Sept. 2013
- Feedback of NYS AG Grant - Oct. 2013
- Review and prioritize additional properties for Phase I and Phase II site assessments - Q4
- Review Legal process.
- Initiate development of Superfund Site Action Plan - Q4 - to assess how we are going to move these sites forward.

**Review and Approve Privacy Policy**
- Adopt wording of sample Privacy Policy and amplify the wording at a later date
- "Private Information" - How do we define it? What information can we divulge or not?
- Privacy Policy wording approved by all.

- There was a discussion regarding sites in workout phase. Should Health Dept. be notified of any contamination on these properties?
- Contamination not verified on these sites, with exception of Superfund sites.
- Joanne Minieri proposed that work-outs be monitored for any contamination
- Leg. Cilmi suggested that Health Dept. be notified of the 41 properties in tax work-out phase.
- Properties would either go to Real Estate or Landbank.

**ADJOURNMENT**

The meeting was adjourned at 10:37 a.m.

*Next meeting of the Land Bank Board is Friday, December 13, 2013. Time to be determined.*